

Note 03: FDF CCA Administration Charges

Revised January 2026

Introduction

The cost of administering a CCA is recovered from the owning organisations, or Operator, of each facility that is part of a CCA. Administration is undertaken by both the Environment Agency and the Sector Association; FDF CCA, as part of their responsibilities under the Climate Change Agreements.

FDF CCA Fees

To cover the cost of all the administration activities of the CCA, FDF CCA agreed a set of charges that will be applied on a per site basis. The charges include a fee to join the CCA, an Annual Fee and the Environment Agency Fee to remain a part of the CCA.

The joining fee is invoiced when your Application is processed and is non-refundable. The Annual Fee and Environment Agency fee will be invoiced at the start of each year.

Fees have been structured on the basis of small, medium and large sites. This has been done to spread the burden of administrative costs fairly between different sizes of sites and it reflects the significantly higher level of Climate Change Levy discount that larger sites will obtain. Different fee levels apply to members and non-members of the Food and Drink Federation (FDF). This is to reflect the on-going costs being borne by the FDF.

In the previous CCA schemes, bands were based on primary energy however as there are considerable changes to how primary energy is calculated for electricity in the new CCA3 scheme, (new lower factor of x2.1 for grid, and factor of 1 now applied to on-site or direct wire renewable), this is no longer considered a relevant/fair way of categorising a facility. Use of delivered energy instead does not discriminate or provide favour to an operator's choice of or accessibility to energy sources.

Fees will increase by RPI each year and current fees are summarised in the table overleaf. The size banding is based on the amount of delivered energy used in your base year.

The table below shows fee rates for FDF members and non-members. FDF Trade Association members are charged at a discounted rate as their membership fees also contribute towards the work that goes into ongoing policy negotiations with DESNZ.

		FDF Trade Association Members £ per site	Non-Members £ per site
Joining Fee	Band A (Small)	466	1,013
	Band B (Medium)	1,080	2,341
	Band C (Large)	2,156	4,698
Annual Fee	Band A (Small)	285	471
	Band B (Medium)	653	1,074
	Band C (Large)	1,328	2,178

In addition to these fees, each site has to pay an Environment Agency fee of £185 per year.

The size banding is based on the amount of delivered energy used during the base year as follows:

- Small sites less than 2 million kWh per year
- Medium sites between 2 million and 20 million kWh per year
- Large sites more than 20 million kWh per year

The CCA year runs 1st January to 31st December.

Annual fees are payable in advance and cover the 12 month period above. If a site is included in the scheme for only part of a year, the full annual payment for that site still applies. Existing sites will be invoiced at the start of the year for the Annual Fees.

Joining Fees apply per site for new CCA applications. These cover administration for the application process and are due on submission of an application regardless of whether successful or not.

New sites will be invoiced following application, either for just the joining fee, if unsuccessful or for both joining and annual fees if successful.

For further information please contact SLR's FDF CCA helpdesk:

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or visit <https://www.fdf.org.uk/fdf/what-we-do/environmental-sustainability/climate-change-agreements/>